

Stottesdon and Sidbury Parish Council

Parish Council meeting held on Monday 18th August 2014 at 7.30pm in Chorley Village Hall.

Present:

Cllrs H Barratt (Chairman), R Abbiss, D Young, B Hamilton-Russell, T Casswell, A Millington, S Steed.

Clerk: Mrs Freda Morris

Parishioners: 0

Unitary Cllrs: 0

00. Parishioner' time:

No parishioners present.

01. Apologies for absence:

Cllr M Evans (work commitments), Unitary Cllrs Butler and Shineton (other commitments). It was **RESOLVED to accept these apologies.**

2) Declaration of Interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

3) To confirm minutes of the meeting held on July 28th 2014:

It was **RESOLVED that these minutes be accepted as a true record and were duly signed by the Chairman.**

4) Matters Arising from the minutes:

(a) Progress report from Clerk:

Financial Regs:

These have been updated by Chairman/Clerk – copies emailed out to everyone ready for adoption/amendment – will be dealt with later on the agenda.

Bank signatories:

Clerk has been chasing this change and last Friday the change still had not be implemented due to backlog with Lloyds Bank. Clerk will keep chasing this.

Audit:

Queries raised regarding Asset Register and difference in balances from Auditor. All responded to by Clerk.

Potholes:

Clerk emailed SC regarding potholes at High Green, Chorley last Sunday and these were filled 9am Monday morning. Resident who reported this is very happy!

Hedges:

Numerous complaints regarding roadside hedges still being received in particular Walton bank.

Cheque for Sidbury PCC:

Rev Resch has been back in touch saying that the cheque appears to have been 'lost in changeover of Treasurer' and has requested that this is re-issued. It was **RESOLVED to re-issue this cheque, cancel the original but if the bank make any charges then the Church will have to pay the charge incurred.**

(b) Reply from SC re: parish problems:

Clerk confirmed that all emails had been acknowledged and the hedge at Marlbrook Bridge has now been cut and it was suggested that if the PC want to pursue the change of priority then this could be included in the submission for the Roads Safety Policy.

(c) Reply from Wade Muggleton/School re: trees at school field:

Clerk read this reply out together with the reply from the School who will ask the grounds maintenance team to cut down vegetation and tidy up any which falls onto Mrs Naven's property. Clerk pointed out that this is not a PC issue but landowners.

(d) Any other matters arising

5) Planning applications:

a) Any received after issue of the agenda:

Reference: 14/03303/FUL (validated: 15/08/2014)

Address: Litley Oak, Chorley, Bridgnorth, Shropshire, WV16 6PP

Proposal: Erection of an outbuilding

Applicant: Mr A Sharp

Due to the late receipt of this application a site visit had not been made but some Cllrs had already previously visited this site. After discussions it was **RESOLVED to support these plans.**

c) Planning permissions/refusals:

a) Reference: 14/02898/FUL (validated: 30/06/2014)

Address: The Owl House, Hawkwood Barn, Billingsley, Bridgnorth, WV16 6PL

Proposal: Erection of a detached double garage and log store

Decision: Grant Permission

b) any others received after issue of the agenda:

Reference: 14/02658/FUL (validated: 18/06/2014)

Address: Mass House Farm, Stottesdon, Kidderminster, DY14 8NL

Proposal: Installation of a ground mounted solar panels

Decision: Grant Permission

7) SALC report:

Cllr Abbiss reported the following:

- 55 people attended the Planning training. Cllr Barratt pointed out that although the session was very good it was hopelessly run as the session was running late due to individual Councils talking about their own problems. Cllr Abbiss will bring this up at SALC.
- Training session at Kinlet – 2nd September and Bitterly 13th October and CiLCA training also booked.
- AGM November – speaker Dr Caron Morton (Health) and NALC Chief Executive. Karen is still trying to confirm other speaker (Planning Barrister).

8) Unitary Councillor's report:

No report received.

Chairman gave a brief report regarding the planning training she attended and asked Clerk to copy the handouts for all Cllrs.

9) Financial matters:

a) Outstanding payments: Clerks fees: £xxx

HMRC PAYE - £119.35

Clerk's expenses - £30.86

SC Election expenses account - £192

It was **RESOLVED to pay all these accounts and signatories instructed to sign the cheques.**

b) Income since last meeting – no statement received.

c) Bank statement – last month's Savings account statement initialled by Chairman.

d) Bank Signatories – it was **RESOLVED that the Clerk passes the form to Cllr Evans for completion with the bank and then this will be passed to Cllrs Millington and Steed.**

e) Reply from Mrs V Hill, Internal Auditor:

Mrs Hill confirmed the following:

I'm glad my work is appreciated. I still feel a strong connection to Stottesdon, so glad to be of service. I can also confirm I am independent of the Parish Council activities, members and officers.

f) Cheque Sidbury PCC – dealt with earlier.

10) Parish matters/problems:

a) Parish problems:

Main concern once again expressed is the state of the roads.

b) Parish Watch:

Cllr Hamilton-Russell reported that locally there had been an attempt to steal oil from Chorley Hall but otherwise despite previous thefts at Pickthorn and attempt to steal oil at The Hamlet there has been nothing further reported.

c) Report of meeting with SC re: road name signs:

Cllr Abbiss and Clerk met with SC and Clerk explained signs/locations proposed. A SATNav error sign had been erected at Bakehouse Lane, Chorley but not a street sign saying BAKEHOUSE LANE – Clerk will check this out and also costs (who will be paying although it was understood that SC will pay for these).

d) Meeting arranged with Jez Morris and Alice Dilly from Shropshire Council re: parking issues – Thursday 4th September 3pm Glebe Drive:

Clerk confirmed that Jez Morris had emailed this date to her and she had confirmed that this would be reported to the PC. Clerk has requested that this meeting be moved on a week as she was hoping to have 2 weeks holiday. As Jez Morris is away until 26th August no confirmation has been received that this is acceptable to him but Alice Dilly can do either the 9th or 11th September which suits Clerk better. Clerk will confirm the date to Cllrs and also invite Mrs Jones (School Head) as she is also keen to resolve parking issues outside the School.

e) Pinch point outside Moonbeam House:

Clerk confirmed that Mr Madeley had contacted her as the lawn in front of his property is being worn away by tractors etc and that he had requested a meeting with SC Highways. Andy Oliver has been and looked at this and following a suggestion that a footpath be put in front of the properties he was going to go back and discuss the suggestion with his Manager. Andy pointed out that work was planned on the road through the village but felt that if the

footpath was approved then the work on the road held in abeyance – possibly until the next financial year. The other 2 landowners have also agreed to give up part of their front lawn in order for the footpath to be installed.

Mr Madeley has agreed to keep Clerk informed of any development.

Andy Oliver was also going to write to Mr Sherwood at The Wheelwrights asking him to cut back the hedge as this is also causing large vehicles into the road due to its width.

11) Co-option – new Councillor/discuss options available:

No interest has been shown but Clerk had discussed the possibility of reducing the number of Councillors from 10 to 8 with SALC and Unitary Cllr Shington. The reply from SALC is: There is no discretion for the Parish Council to reduce the number of Councillors. Such amendment will require a request being made of Shropshire Council to consider carrying out a community Governance Review of the Parish. Any such request will be considered by Shropshire Council which has power to make an order changing such arrangements. Following a Community Governance Review, any changes would normally come into effect on the date of the next ordinary election of Councillors which is currently scheduled for May 2017.

After discussions Cllrs felt that this should be left at present as interest might be shown.

12) Standing Orders/Financial Regulations update:

Chairman and Clerk had worked through the Financial Regs and Clerk forwarded an amended copy to all Councillors.

Cllr Abbiss queried what amendments had been made. Clerk confirmed that nothing had been removed just figures amended to suit the PC, which is open to further amendment.

After discussions as Cllr Abbiss insisted that all amendments were confirmed **Clerk agreed to go back through these and mark amendments for the next meeting.**

13) Correspondence:

Emails forwarded include: All noted as received unless action taken.

SC road closure: Road which is closed: Rays Bridge Jct with B4363 to Ferny Hall, Billingsley

Date and duration: 15 September 2014 for 2 days from 8.00am until 5.00pm

Purpose: Carriageway resurfacing

Applicant: Ringway on behalf of Shropshire Council

SALC Bulletins

RSN newsletters

Leader Survey – confirmation of receipt and thanks for completing

SC – Build your own affordable housing – confirmation of local connection

Shropshire Local Flood Risk Management Strategy update

SALC – Shropshire Women's and Children's Centre

SALC – Free trees for planting in Shropshire

SALC – NHS Future Fit event August and September

SALC – Legal Notice to Parish & Community Councils – Hackney Carriages and Private Hire Vehicles

Any others received after issue of the agenda:

ALC – Future Fit meetings

SC – road closure:

Road which is closed:

Unclassified road at Oreton between Well Farm Junction and Lower House Junction

Date and duration: 13 October 2014 for five days – daytime closure from 8.00am until

5.00pm Purpose: Removal of dangerous trees

Applicant Ringway on behalf of Shropshire Council

Road to be closed: Church Yard Farm, Neenton, Bridgnorth, WV16 6RJ
Revised date: 8th September 2014
Purpose: Cut and connect to existing main
Applicant: A-Star Road Services

Training reminder – Kinlet Village Hall 2nd September – Cllrs Steed and Barratt will attend.
MP update

14) Planning site visits document:

Clerk had emailed this out to all Councillors and also provided a hard copy. It was **RESOLVED that this document be adopted.**

15) Date of next meeting:

September 22nd 2014.

16) Training updates:

Fundamentals for Councillors, Kinlet Village Hall, 2nd September – dealt with earlier.

17) Update: Car parking/playing field ** - if anything to report:

**Due to the confidential nature of the business to be discussed under item 17 the public and press shall be excluded under s1 (2) Public Bodies (Admission to Meetings) Act 1960 as amended

Nothing further to report.

Cheques written:

Mrs F Morris – expenses - £30.86
Mrs F Morris – salary - £xxx
HMRC PAYE - £119.35
Shropshire Council - £192
Sidbury PCC - £150 (re-issued cheque)

Clerk reminded Cllrs that she will be taking 2 weeks holiday with effect from Friday 22nd August but Chairman confirmed that she would be available to take any calls if required.

There being no other business the meeting closed at 9.50pm.

Signed: Chairman

Date:

These were approved at the Parish Council meeting dated September 22nd 2014.