

Stottesdon and Sidbury Parish Council

Parish Council meeting held in Chorley Village Hall on Monday 25th June 2018 at 7.30pm.

Present: Cllrs D Young (Chairman), D Ferguson, S Crawford, R Abbiss, C Smith
Shropshire Cllr Madge Shingleton
Clerk: Mrs F Morris
Parishioners: 1

0) Public participation:

The parishioner present commented on the Open garden weekend which she felt was a good event, well supported and raised a lot of money and queried if entering a Village of the Year had ever been considered. Clerk explained that the Parish had won the Calor Village of the Year and runner up several years ago. Cllr Shingleton took the parishioners details and would make enquiries regarding this.

1) Apologies for absence:

Cllr S Allen (holiday), H Barratt (dispensation). It was **RESOLVED to accept these apologies.**

2) Resignation Cllr J Hill:

Chairman confirmed that sadly Cllr Hill had sent in his resignation for personal reasons. It was unanimously agreed that Clerk sends a thank you to Jonathon for all his support/work during his time on the Council.

3) Declaration of Interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

4) To confirm minutes of the last meeting held on 21st May 2018:

These had been circulated with the agenda and it was **RESOLVED to accept these as a true record and the Chairman signed these accordingly.**

5) Matters Arising from the minutes:

(a) Progress report from Clerk (distributed at meeting):

Reply re: recycling banks at Station Road, Stottesdon – Veolia are going to be carrying out a survey shortly regarding these and clerk confirmed that she had asked a resident who said that the bottle bank is used sometimes. The whole area around these banks is unsightly and if removed would make a further parking space. Will await the report from Veolia.

Came and Company - Playground Equipment at Chorley Chapel. Confirmed that if the PC added this to their insurance policy then they would become responsible for the equipment. It was agreed not to add this to the insurance.

Silent Soldier – this has been delivered and Mark Pearce has agreed to put this in place a.s.a.p.

(b) Any other matters arising – nothing further raised.

6) Fox and Hounds car park update:

Work due to commence 2nd July. Clerk has kept Cllrs informed.

7) Planning applications/permissions/refusals:

a) Reference: 18/01439/CPE (validated: 26/04/2018)

Address: New House Farm, Bagginswood, Stottesdon, Kidderminster, DY14 8LU

Proposal: Application for Lawful Development Certificate for the existing use of former agricultural building as a commercial joinery workshop

Decision: Withdrawn

No reason given in email.

b) Any others received after issue of agenda – none received.

8) SALC report:

Cllr Abbiss gave a brief report of the recent Future Fit meeting.

Executive meeting held with David Preston, SLCC President attending. He highlighted the need for more training particularly regarding Standards of Conduct/Bullying etc.

Area Committee will be held on 16th July at Bridgnorth Fire Station when the speakers will be from Shropshire Highways/Kier and Eric Carter will give a brief report about Ironbridge Power Station.

93% of Parish/Town Councils in SALC membership.

Chairman thanked Cllr Abbiss for her report.

9) Unitary Councillor's report:

Shropshire Cllr Madge Shineton briefly reported on the following:

- Public meeting tomorrow night at Kinlet re: Health and Highways and urged as many people as possible to attend and raise questions.
 - Shropdoc telephone number to change to 111 with effect from 16th July – posters handed out.
 - Future Fit – questions raised by joint Overview and Scrutiny group of Shropshire, Telford and Wrekin but hope to get an interim report to bring everyone up to date. If the consultation shows a gap in a particular part of the County then members will get out to them! Need high level staff for high level grade A & E over all areas but there will only be 1 enhanced A & E. Meetings are to be held at Bridgnorth Leisure Centre on 25th July, Bishop Mascall Centre, Ludlow on 4th July 3.30pm-7.30pm drop in meetings, all encouraged to attend.
 - Reviews of CIL money to take place in conjunction with the Town and County forum.
 - Homepoint – some criteria needs tweaking especially for separated families etc.
 - Steve Brown, Area Manager for Highways will be attending the Kinlet meeting and people need to complain about the highways/budget to him. £5m has been taken out of the highways budget leaving them with just under £30m to spend.
- Chairman thanked Cllr Shineton for her report.

10) Financial matters:

a) To confirm bank transfer payments from last month – paperwork initialled.

b) Outstanding payments:

Clerk's salary (bank transfer) – Clerk pointed out that the Internal Auditor had commented that the pay rise for last year had not been implemented. Clerk had worked out the increase and back dated this to April 2017 up until June 2018. It was **RESOLVED to pay this increase.** £xxx

Clerk's expenses - £196.59 which included the half yearly working from home payment.

HMRC PAYE (bank transfer) - £144.62

Zen (broadband in village hall) - £36. It had been previously agreed that Clerk pays these invoices as soon as received.

NALC – Local Council Review subscription - £17.

SC – Election costs - £200.00.

Web Orchard (new website) – account not yet received. Clerk confirmed that she had received training for operating this website which should go live in approximately 2 weeks. Cllr Abbiss reported that enquiries are still being made regarding the 'Stud on the Hill' book to see if this could be added to the website.

Viking Account - £107.90. Any other accounts received after issue of the agenda

c) Income since last meeting - £226.35 VAT return. 46p and 51p monthly interest on deposit account.

d) Bank statement - approved and initialled by Cllrs.

11) **Audit:**

a) To approve accounts in Cash Book – approved last month.

b) To consider Internal Auditor's report: Clerk read report to Cllrs which Cllrs accepted and also thanked the Clerk for all her work.

c) Approval of Section 1 – Annual Governance Statement 2017-18: Clerk read out all questions which were answered by Cllrs and **RESOLVED that the Chairman and Clerk sign the papers.**

d) Approval of Section 2 – Accounting Statements 2017-18: Cllrs **RESOLVED to accept this, which had also been checked by the Internal auditor, and Chairman and Clerk signed papers accordingly.**

12) **Parish matters/problems:**

a) Parish problems:

- Potholes along Pickthorn Lane are now so bad that farm might lose their milk contract. Clerk confirmed that this has been reported several times and has been assured that the job is in the system.
- Building plot at Chorley remains an eyesore with no work being carried out for at least 8/9 months. Clerk to speak to SC.
- Moonhouse Bank potholes and flooding. There are 7 manhole covers which are all completely covered in silt. Clerk will email Steve Brown pointing out that this is a main route for the Dr's who have to divert when the road floods.

b) Parish Watch – nothing to report.

c) Lengthsman Scheme update. A lot of work has been carried out on verges/junctions recently.

13) **Correspondence:**

Emails forwarded include: All noted as received unless comments made.

The verge on the Church drive. Steve Watkins emailed to say that he is trying to treat the Japanese Knotweed and the verges up the Church Lane will not/should not be cut. Clerk had notified the Vicar who had passed the message on to all concerned.

Community Enablement Officers – there appears to be some concern that these jobs could be cut. It was **RESOLVED that the Clerk writes to SC in support of the retention of these Officers who work hard for our areas.**

Public meeting – 26th June 7pm Kinlet Village Hall – Health and Highways

SALC:

- Bulletins
 - Queens Award for Voluntary service
 - Data Protection Fees. It was **RESOLVED that the Clerk be appointed the Data Protection Officer.**
 - Free breakfast briefing - when things go wrong (disciplinary and capability) – 11th July
 - Making a beneficial difference - Training for new Mayors, Deputies and staff supporting Mayors - Friday 29th June 2018, 5.30pm - 7.30pm at Shirehall, Shrewsbury
 - 2DLaw – 29th June (appointments only)
 - Negotiate a Better Outcome in Planning - Wednesday 12th September 2018, 10am - 4pm at The Lord Hill Hotel, Abbey Foregate, Shrewsbury – Cllr Abbiss booked onto this.
 - NALC Chief executive's bulletin
- Any other correspondence received after issue of agenda

14) Policy updates:

Standing orders/Financial Regulations. Clerk are Cllr Abbiss to meet at a convenient time for the Clerk to update these.

15) Date of next meeting:

Monday 23rd July 2018: Cllr Smith gave his apologies due medical treatment commencing.

There being no other business the meeting closed at 9.30pm.

Payments to be made via bank transfer:

Shropshire Council - £200

Viking Direct - £107.90

NALC - £17

Zen Internet - £36

HMRC – £144.62

Mrs F Morris – salary - £xx

Mrs F Morris expenses - £196.59

Signed: Chairman

Date: