

Stottesdon and Sidbury Parish Council

Parish Council meeting held on Monday 26th February 2018 at 7.30pm in Chorley Village Hall.

Present: Cllrs D Young (Chairman, S Allen, J Hill and C Smith
Unitary Cllr Gwilym Butler
Clerk Mrs Freda Morris
Parishioners: 0

0) Public participation:

No parishioners present.

1) Apologies for absence:

Cllrs Abbiss (not well), S Crawford and D Ferguson (holiday), H Barratt (dispensation).
Unitary Cllr Shineton (Cllr Butler attending instead).
It was **RESOLVED to accept these apologies.**

2) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

3) To confirm minutes of the meeting held on 22nd January 2018:

The minutes had been circulated with the agenda and it was **RESOLVED that these be accepted as a true record and the Chairman signed these accordingly.**

4) Matters Arising from the minutes:

(a) Progress report from Clerk:

- Potholes – numerous details sent into SC, some have been filled others awaited.
- Meeting with Surveyor/Gordon Cork tomorrow 10 am to discuss options.
- Red telephone box – Clerk had received comments regarding the removal of this and querying why it wasn't used for a defib? Clerk had not been notified when this was being removed although the PC did decide not to purchase this due to implications with insurance/upkeep etc. On checking the SC website the removal did have the required permit.
- Clerk was told by a resident that I the PC needed help to fundraise for a defib in the village then this would be arranged. The school had also sent details through and offered to help fund raise.

(b) any other matters arising:

None.

5) Fox and Hounds car park update:

Clerk confirmed that the Surveyor had been in touch and a mutually agreed time for him and the Contractor had been arranged for tomorrow at 10am. The Surveyor confirmed that the meeting was required for him to look at the site, talk to the Contractor and any Councillors to

look at a way forward with this project. Once he had looked at the site he would be able to advise the PC of their options for the site particularly relating to the Party Wall Act. Cllrs Abbiss, Hill, Smith and Clerk will attend the meeting.

6) Car parking outside Stottesdon School update/email/letter from parent

Clerk confirmed that a meeting had taken place with Alice Croft(Dilly), SC, Police Headteacher and Cllrs Abbiss, Allen and Clerk to discuss the options outside the school. Alice had emailed the following:

Following our site meeting on Tuesday, the options available to the Parish Council re. the parking issues at the school are –

- *Consider double yellow lines at specific locations such as road junctions – these do need to be kept fairly short however to ensure minimum displacement of vehicles to more inappropriate locations. Need to consider that it is only very short duration parking and how much impact is it causing.*
- *School Keep Clear markings are only really required when there is an issue with vehicles parking across or adjacent to a pedestrian access point to the school and in this case they aren't. I don't see that they would benefit the site in any way as the presence of the school is very much known and the minimum length of marking means that it would unnecessarily restrict parking further outside the school when parking doesn't cause a problem on the school side anyway.*
- *Encouraging parents to park at the pub or the post box and walk – the crossing point opposite the school entrance needs to be kept clear from parked vehicles and this would be best achieved with a dropped kerb opposite the school pedestrian entrance and an H bar marking to prevent cars from blocking this short section of highway.*
- *Provision of additional parking spaces on The Glebe opposite the short stay parking area – I have made STAR Housing aware of this and there is nothing proposed at present by STAR however this does not preclude anything being done in the future. At the same time I suggest that the Parish Council put this forward for consideration under the Road Safety Policy (a two pronged approach!) for future funding.*
- *Resubmit the footway request to the doctors surgery also.*
- *Submit the request for school flashing lights under the Road Safety Policy if they are still desired, however I personally don't think they are required as it is a parking issue we are trying to assist with and there is little additional benefit as traffic speeds are restricted at school times due to congestion.*
- *Those who park wholly on the footway need to be reported to the Police as an obstruction but those who park very slightly on the footway to maximise the space for through traffic and are not causing an obstruction to pedestrians are doing very little harm and we do not really need to overly tackle this as otherwise we will just push them to park in more unsuitable areas.*

Councillors discussed this problem at length and whilst it is appreciated that the school have made big efforts to solve the situation parking spaces in Glebe Drive are not always used and parents still prefer to park on the roadside.

The 'green mesh' along Glebe Drive seems a good idea but it was pointed out that if vehicles are left there when STAR Housing come to cut this grass this would cause problems and also if parents don't use the present parking facilities in Glebe Drive are they likely to use these. It is also understood that the offer to use the Fighting Cocks car park has not be taken up by parents.

Parking on the pavement will no doubt cause damage to kerbs eventually.

Double yellow lines were not favoured as these will not be Policed.

Cllr Butler commented that there is a problem outside all schools and that as Stottesdon School is doing very well it is obvious that their buildings are now no longer 'fit for purpose' and perhaps a debate should now be had to provide better facilities at a different location.

It is also understood that the School would be sending out details of the meeting in the newsletter. After discussions it was **RESOLVED to ask Alice to provide the dropped kerb with 'H' bar road marking as and when funds are available, to put the footpath in front of Pound Patch house back into the Safety Partnership Scheme for consideration and perhaps ask STAR Housing for the cost of providing spaces along the side of Glebe Drive using the 'green mesh'.**

Clerk had forward the email/letter from a parent to Councillors, Police and School and it was felt that as the information would be sent out in the school newsletter there was no need to reply. Clerk had acknowledged the correspondence.

7) Bakehouse Lane, Chorley:

Clerk read the following email:

Many thanks for all your chasing that's all been very helpful. Via Shona Butter she made a referral to Tim Simmons from the rights of way/outdoor partnership team who undertook a site visit couple of weeks ago. Upshot is he's putting together a plan to repair the drains but won't be until May/June 2018 i.e. new financial year. Which will be brilliant it's not a major job but will have a Big impact on the Lane. Thank you so much for pursuing the drain plans I'll pass them onto him as well. Regarding the signage yes there is a sat nav error one. We're going to trial a laminated one that'll name all the houses, see how that works before doing something more permanent. We've engaged a local contractor to do the immediate repairs to potholes so it's all go and we all thank you so much for your advice and chasing key people.

Clerk suggested that the residents get the work promised by SC in writing.

8) Planning applications/permissions/refusals:

a) Reference: 18/00318/FUL (validated: 23/01/2018)

Address: Conversion Of Barn To Residential Use, Chorley, Bridgnorth, Shropshire

Proposal: Conversion of existing agricultural dwellings to 2no dwellings with detached double garages; demolition of existing outbuildings and provision of access

Applicant: Mr Andrew Moscardo-Parker (Litley House, Chorley , Shropshire, Bridgnorth, WV16 6PP)

After discussions and looking at plans Clerk had printed off the internet it was **RESOLVED to support the plans.**

b) Information only:

Planning ref: 18/00435/AGR

Development proposed: Agricultural steel portal frame building for machinery and forage storage

Location: Field adjacent Burnt Pitt Farm, Stottesdon (on Harcourt road)

Applicant: Mr I Morris

As this was for 'information only' and it alongside the present barn Cllrs accepted the plans.

c) Any others received after issue of agenda:

None.

9) SALC report:

Cllr Abbiss sent in the following report:

Report of the SALC AGM 23rd February 2018

This AGM should have been held in November 2017 but due to low numbers booking it was delayed.

Justin Griggs – head of policy and development for NALC gave a presentation:

Data protection tool kit is now on the web site.

He praised SALC's meeting with its MP's

He also spoke of improvement since the first local councils around 1895. ----

Good governance – statutory not voluntary, national improvement strategy – Cilca etc., plus member development. Think what your role is—

Award scheme – three levels. Achieving these means that the public can be confident that Parish and Town Councils are operating lawfully.

Carole Warner clerk to Welshampton and Lyneal Parish Council gave a short presentation on gaining the awards. They have been the first council in Shropshire to gain the Quality Award (Second level of the awards)

Bayston Hill Parish Council were awarded the Jan Snell award for achievement during the past year. Runner up was Selattyn and Gobowen with their community meals on wheels. Membership of the Association is now 93% of all councils within Shropshire and Telford and Wrekin.

The President Pat McLaughlin was elected for the coming year and the four Vice Presidents were elected on-block.

The small increase in the Affiliation fees was unanimously agreed.

SALC Annual meeting of the Executive committee

I was presented with flowers as I am no longer the representative for the Bridgnorth area .

David Beechey was elected as Chairman again for the coming year.

Election of Vice Chairmen was next on the agenda. Ray Wickson was elected as Telford and Wrekin Vice Chairman.

On realising that I was no longer on the executive committee it was proposed that I was co-opted on. This was checked with the constitution and felt that it was legal from there they continued to elect me as Vice Chairman for Shropshire. No-one else's name had been put forward, sadly. Perhaps during the coming months someone from Shropshire will be interested in taking the position on.

After reports from Shropshire council and Telford & Wrekin the meeting was concluded due to time and costs of the Shirehall in the evening.

Clerk also confirmed that the Area Committee meeting will be 15th March at The Red House, Albrighton when the speakers will be Shropshire Rural Housing and Universal Credit.

10) Unitary Councillor's report:

Unitary Cllr Butler reported on the following:

- Lots of issues at all Parish Councils!
- SC agreed the budget last week and gave the figures including £5million taken (short term) from Highways to provide a balanced budget.
- Lengthsman Scheme which was thrown out of the budget will go back to Scrutiny to look at funding next year.
- Community Enablement Team funded for a further 12 months then will be looked at again.
- Youth funding maintained.
- Looked into charging for green waste.

- Potholes – all over the area! Looked at using CIL money in some areas (i.e. Cleobury) to repair potholes etc.
 - Kier takes over the Highways contract from 1st April – Ringway already over spent on their contract so not much work being done at present.
 - Gwilym has joined the Advisory Body at Severn Centre (replacing Madge) with Halo taking over the running of the centre. They are keen to update the toddler pool (called water splash experience) so may well be looking for donations.
 - Halo will be happy to give presentation at meetings.
 - LJC will be held on Saturday 17th May in conjunction with the Farmers Market where the Neighbourhood Plan will be on display – any input welcome.
 - 'Men Shed' project requiring old portacabins, heavy duty machinery.
 - Defibs – Hopton Wafers and Farlow received some external funding and Gwilym will email Vicky Turner regarding this.
- Chairman asked what the new budget for SC was - £586m – down £30m. He also talked about the shopping centre purchases which is not only about shopping but living accommodation/restaurants etc.

Chairman thanked Gwilym for attending the meeting.

11) Financial matters:

a) To confirm bank transfer payments from last month – Chairman initialled invoices/bank payment slips.

b) Outstanding payments:

Clerk's salary (bank transfer) £xxx

HMRC PAYE (bank transfer) £106.42

Parish Online Annual Renewal - £18

Viking Account - £103.05

Zen (broadband in village hall) - £36

It was **RESOLVED that the Clerk pays all the account via bank transfer**

Any other accounts received after issue of the agenda – none received

c) Income since last meeting – no statement received for deposit account

d) Bank statement – checked and initialled by Chairman

e) Cleobury Youth Partnership thank you letter for donation

f) Precept – acknowledged request

g) Receipt: Zen Invoice/receipt for last month

h) Crucial Crew bank details confirmed – this will be paid bank transfer in the next financial year

12) Parish matters/problems

a) Parish problems::

- Provision of defibrillator, Stottesdon – Cllr Butler agreed to look into funding for this.
- Litter bin – Glebe Drive layby – this will have to wait until the next financial year due to SC spending freeze.

b) Parish Watch:

Nothing to report

c) Lengthsman Scheme update:

Noted that work is being carried out regularly.

13) Correspondence:

Emails forwarded include: (all noted as received unless comments made)

SALC:

- Bulletins
- GDPR – notes
- Meeting with MPs – notes
- SALC AGM - Reconvened meeting – Friday 23rd February
- Connecting Shropshire update
- Shropshire HR Service
- SC - Self Build Newsletter February 2018 Issue 2
- News from NALC's Chief Executive
- Date of the next Town and Parish Council Forum - Wednesday 7th March 2018 at 10am – 12pm in the University College Shrewsbury, The Guildhall, Frankwell, Shrewsbury.
- Silent Soldier Campaign – Clerk will find out cost

Cleobury Country:

- Level 3 Award in Health & Safety in the Workplace - 5,6,7 March 2018
- Just Marketing Workshops - New Course - **16th March, 19th April, 17th May & 21st June 2018**
- P.A.T. Course - 22nd March 2018
- First Aid at Work - 3 x Day Course - 12th,13th,14th March 2018
- Emergency First Aid at Work Course - Tuesday 20th March 2018
- Mental Health Awareness Training for Sport and Physical Activity – 28th March 6.30pm Shrewsbury

SC Streetworks - Shropshire Council Traffic Sensitive Review

Job Centre Resource Link Near Stottesdon Parish Council – It was **RESOLVED not to support this request.**

Healthwatch Shropshire Hot topic

Any other correspondence received after issue of agenda:

Electoral Roll received.

GDPR Toolkit document received from SALC/NALC

List of grit bin locations received – Cllrs were asked to notify Clerk if they are aware where a bin would be helpful.

Item 14: ** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

There were no public present.

14) Councillor's dispensation **

It was **RESOLVED to grant dispensation to Cllr Barratt for a further 6 months.**

15) Date of next meeting:

Monday 26th March 2018

Payments agreed:

Clerk's salary (bank transfer) £xxx

HMRC PAYE (bank transfer) £106.42

Parish Online Annual Renewal - £18

Viking Account - £103.05
Zen (broadband in village hall) - £36

There being no other business the meeting closed at 9.30pm.

Signed: Chairman

Date:

Approved 26th March 2018